

**SREE NARAYANA GURUKULAM COLLEGE OF
ENGINEERING, KADAYIRUPPU**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Minutes of the Meeting #7
2021-2022**

Sree Narayana Gurukulam College of Engineering, Kadaviruppu

No.SNGCE/AD/B-3/FL003

25/05/2022

Notice – Internal Quality Assurance Cell (IQAC)

A meeting of Internal Quality Assurance Cell (IQAC) of SNGCE will be conducted on 27/05/2022, 2.30 pm at Seminar Hall (Administrative Block). The meeting will be chaired by Principal.

Agenda:

1. Review of minutes of previous meeting.
2. Internal academic audit
3. External academic audit



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Copy to:

1. Dr. Kemthose P Paul, Principal & Chairperson
2. Dr. Alby S – CA, Coordinator
3. IQAC members
4. Reception
5. File

Date : 27/5/22

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IQAC Meeting #24

Venue : Seminar Hall (A103)

Agenda : 1. Review of Previous meeting Minutes
2. Internal & External academic audit in even Semester

1. Dr. Konthose P. Paul.
2. Dr. Alby S
3. Ms. Jeena Mathew
4. Mr. Rajesh Kumar R.
5. Ms. Saritha Sathyan.
6. Ms. Seena George.
7. Ms. Nimmy M. K.
8. Ms. Gisha G.R.
9. Mr. Anu Sugathan
10. Ms. Smitha K.S
11. Ms. Devi Shekhar

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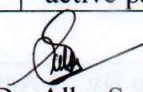
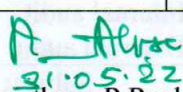
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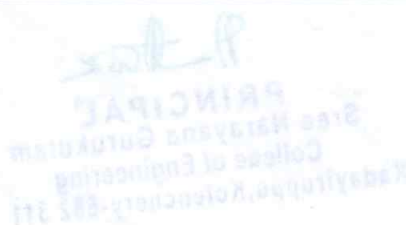
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	POs & PSOs in the class rooms and labs. All the COs can be given in the internal question paper.		
	Principal suggested that all departments should encourage their students to publish their works done during project as research papers.		
	IQAC coordinator advised the departments to collect the proof of their students going for higher education, getting placements etc. to substantiate the success data of the programme.		
4	External Audit As per the KTU notification the external academic audit of even semester will be carried during 08/06/2022 to 17/06/2022. IQAC team should ensure the preparedness for the smooth conduct of external audit.	IQAC coordinator	Immediate
5	Dr Alby S concluded the meeting by expressing the gratitude towards all the members for their active participation and support.		
 Dr. Alby S (IQAC Coordinator)		 Dr. Kemthose P Paul PRINCIPAL	



ACTION TAKEN REPORT

The following gives a detailed report of the suggestions /decisions as received in the meeting held on 27/05/2022. and the action taken based on those suggestions /decisions by the institution/ department/committee.

SL. No	OBSERVATIONS/DECISIONS	ACTION TAKEN	DATE
1	External audit	Scheduled as per the direction from university	June 8 th to 17 th 2022
2	COs in question paper	As per the discussion in the meeting, it is decided to include all CO s in the question paper. New format was circulated	30/5/2022
3	Display POs in class room and labs.	It is decided to proceed.	27/5/2022.



IQAC Coordinator



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